



# TOWN OF WALLINGFORD

## Open Competitive Examination

Department of Human Resources  
Wallingford Town Hall  
Room 301  
45 South Main Street  
Wallingford, Connecticut 06492  
Telephone: (203) 294-2080  
Fax: (203) 294-2084

### **ATTENDANT I (Trainee)**

**\$22.97 – \$25.22** (Hourly)

**General Statement of Duties:** This is responsible work in the operation and maintenance of the Town's wastewater treatment facility, including a wide variety of tasks using technology. Duties include assisting other personnel with the operation and routine maintenance and cleaning of treatment equipment including pumps, motors, mixers, tanks and other plant and facility equipment, machinery or vehicles. Makes periodic and scheduled readings of supervisory control and data acquisition (SCADA) systems, gauges, meters and control panels for treatment plant equipment and processes. Performs sampling from all processes and stages of the operation. Operates vehicles and trucks, and performs building and grounds maintenance as necessary, including mowing lawns, trimming bushes and snow removal. Performs all work in a safe, efficient manner. Performs other related work as assigned.

**Additional Duties:** May be subject to "on-call" duty, emergency calls or scheduled overtime work as assigned.

**Supervision Received:** May be subject to "on-call" duty, emergency calls or scheduled overtime work as assigned.

**Supervision Exercised:** None.

**Required Knowledge, Skills, and Abilities:** Some knowledge of the work standards and safety procedures used in wastewater treatment facilities. Good ability to learn the procedures and processes in all phases of a wastewater treatment facility and related equipment operation and maintenance. Good ability to learn and apply new skills, and adapt to new methodologies and technology. Good ability in routine maintenance and repair of a wide variety of equipment. Good ability and aptitude to understand and carry out complex oral and written instructions. Ability to establish and maintain effective working relationships with fellow employees, other municipal employees and the general public. Must be able to perform all the physical requirements of the position, including working outside in inclement weather.

**Minimum Qualifications:** High school, trade school or vocational school diploma, or high school equivalency diploma.

**Special Requirements:** This is a trainee position to fully qualify an individual as an Attendant I with a State of Connecticut Department of Energy and Environmental Protection (DEEP) Class I Wastewater Operator Certification. A State of Connecticut Department of Energy and Environmental Protection (DEEP) Class I Wastewater Operator Certification, or a higher class, shall be obtained in 24 months. Attendant I Trainees are limited to 24 months in the position to obtain the Class I Wastewater Operator Certification. Appointment to this classification is provisional. If the employee is unable to obtain the required certification within the timeframe indicated, the employee in this classification shall be terminated, and the termination shall not be grievable or arbitrable.

Must maintain the Class I Operator certification in good standing.

Must possess and maintain a valid Connecticut motor vehicle operator's license.

**Fringe Benefits:** Excellent Health Insurance Packages, Group Life Insurance, Pension Plan, Paid Holidays, Paid Vacations, Paid Sick Leave.

**Application Forms:** May be obtained at the Human Resources Department, Town of Wallingford, 45 South Main Street, Wallingford, CT 06492. Forms will be mailed upon request from the Human Resources Department or may be downloaded from the Department of Human Resources Web Page and emailed to [wlfshr@wallingfordct.gov](mailto:wlfshr@wallingfordct.gov).

**Examination:** Written – 100% **or** Oral – 100% **or** Background Evaluation – 100% **or** Written-50%/Oral – 50% **or** Written 50%/Background Evaluation – 50% **or** Oral – 50%/Background Evaluation – 50%

**Closing Date:** The closing date will be the date the 50<sup>th</sup> application or resume is received or April 30, 2024 whichever occurs first.

**THE TOWN OF WALLINGFORD IS AN EQUAL OPPORTUNITY EMPLOYER**