

1 *Chairman Borne will contact the Town Engineer.*

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3 **2. PROPERTY MANAGEMENT**

4 **A. Tyler Mill Preserve**

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6 1. Ravine Restoration (west of Field 7A)

7
8 Ms. O'Hare reported the work now awaits Mayoral authorization.

9
10 2. DEP Recreational Trails Grant Program.

11
12 Vice-Chair Heffernon said Ferrucci & Walicki completed the punch list and the Trails
13 Committee inspected the work and found it to be in order. She said Ferrucci & Walicki
14 have been given another list of add-on work to quote.

15
16 Vice-Chair Heffernon said Ferrucci & Walicki lumped together all of the work performed
17 at a cost of \$9,000. She said some of the additional work included a Yellow trail-head
18 sign; posts for the Lilac Trail coming in from Northford Rd and signs for the Red/Green
19 Trail; and the repair of the blazing and installation of a post at the Southern and
20 Northern Red Trail Loop.

21 She said stepping stones are proposed to be installed at the Muddy River and at the
22 White Trail. Vice-Chair Heffernon said she also purchased a box of new bolts to have
23 installed on the trail signs.

24
25 b. Additional contract work (Part A & Part B) - IWWC approval.

26
27 Ms. O'Hare said the Inland Wetlands and Watercourse's Commission approved the
28 additional contract work discussed above by Vice-Chair Heffernon and work performed
29 last Winter.

30 Vice-Chair Heffernon said she spend \$50 on screws to repair signage. She said
31 Commissioner Saunders reported one of the signs on the Interpretive Trail was missing.
32 She said Ms. O'Hare gave her replacement open space signs.

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34 c. Parking lots, entranceway, and kiosks.

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36 Ms. O'Hare said there will work on this during the month of May and added there will be
37 a meeting with Mayor Dickinson and others to discuss this. She asked for Commissioner
38 input regarding construction and placement of rules and regulations on the five kiosks
39 which would be placed at each of the five entrances. Commissioner Saunders suggested
40 a limit be set on the price of the kiosks. Chairman Borne suggested a sub-committee be
41 formed. He said if Public Works could not construct the kiosks, Boy Scouts could possibly
42 do the project.

43
44 *Chairman Borne asked Ms. O'Hare to put Accolade Furniture, LLC. on the vendor list for*
45 *future signage needs.*

46
47 *Chairman Borne asked Commissioner Lendler to chair the Kiosk Committee working with*
48 *staff.*

- 1 3. New England Mountain Biking Association (NEMBA) - planned
2 program.
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4 Commissioner Saunders said she received an e-mail from a NEMBA biker who offered to
5 come to a Conservation Commission meeting. She suggested waiting until Fall.
6 The Commissioners agreed to meet with the NEMBA biker in the Fall.

- 7
8 4. Recommendation re: chainsaw policy.
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10 Commissioner Saunders said work needs to be done because trees are still falling at
11 Tyler Mill. She passed around photos of the damage. Vice-Chair Heffernon said there
12 needs to be an approved chainsaw policy and to set up training in the use of chainsaws.
13 Commissioner Saunders said several Stewards expressed interest in the training. Vice-
14 Chair Heffernon said there are four Stewards who will definitely participate in the
15 chainsaw training and one possible. She also said some Conservation Commission
16 members from Durham are also interested.
17 Vice-Chair Heffernon said the training would cost approximately \$1,000 and asked the
18 Commissioners to authorize the spending for the training.

19
20 **MOTION: A motion by Vice-Chair Heffernon second by Commissioner Lendler**
21 **to authorize spending up to \$1,000 and whatever monetary transfer is**
22 **needed to pay for chainsaw training and certification for the Stewards, (four**
23 **possibly five individuals) and Commissioner Lathrop. The motion passed**
24 **unanimously.**
25

26 Vice-Chair Heffernon said this workshop should be set up by the end of May.
27 Commissioner Saunders and Vice-Chair Heffernon discussed the Chainsaw Policy and
28 some revisions were made. It was agreed that chaps and hats would be the
29 responsibility of individuals.

30
31 **MOTION: A motion by Vice-Chair Heffernon second by Commissioner**
32 **Saunders to adopt the Chainsaw Policy. The motion passed unanimously.**
33

34 *Chairman Borne asked Ms. O'Hare to write a memo to Mayor Dickinson requesting his*
35 *approval of the Chainsaw Policy.*
36

- 37 5. Tree down above Tyler Mill dam cribbing – quote.
38
39

40 Ms. O'Hare said she received a quote from the firm, Ed the Treeman, LLC, to remove
41 the tree at a cost of \$2,350. She said optional work to remove the Sycamore tree would
42 cost \$1,650.
43

44 **MOTION: A motion by Commissioner Arsenault second by Vice-Chair**
45 **Heffernon to authorize the expenditure of up to \$2,350 for tree removal of**
46 **the tree obstructing the old Tyler Mill Dam in the Muddy River by Ed the**
47 **Treeman using Open Space Management Funds and/or Park and Recreation**
48 **funding should it become available. The motion passed unanimously.**

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2 *Ms. O'Hare will ask Park and Recreation Director John Gawlak for assistance and will ask*
3 *Mayor Dickinson to authorize funding for the remainder.*

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5 6. Filming Proposal

6 Vice-Chair Heffernon said Alex Calvo of Goodnight Films, Wallingford, will be filming on
7 April 18, from 7 a.m. to sunset at the south end of Tyler Mill Road at the end of the
8 Purple Trail. Commissioner Saunders said John Gawlak, Parks and Recreation Director,
9 has issued a permit, but suggested the Conservation Commission require the film crew
10 submit a map and mark their location. Vice-Chair Heffernon said the Film Company has
11 submitted an insurance certificate.

12
13 Chairman Borne also spoke about a person digging up an entire section of Tyler Mill
14 Road. Commissioner Saunders said leaves and curbing were removed along the road
15 and brush was cut.

16
17 *Chairman Borne suggested getting an opinion from the Law Department regarding what*
18 *can or cannot be done on Town land.*

19
20 *Ms. O'Hare will request the opinion and follow-up with John Gawlak, Parks and*
21 *Recreation Director on when a permit is required for uses at Tyler Mill.*

22
23 Commissioner Saunders suggested putting together a handbook of rules and regulations
24 on Town land.

25
26 **B. Fresh Meadow Swamp at Cheshire Road.**

27 **1. DEEP Recreational Trail Grant application – Nothing to report.**

28 **2. Improvements and Plan – status**

29
30 Ms. O'Hare said she and Vice-Chair Heffernon attended the first Master Planning
31 workshop discuss revising the Concept Walking Path plan and other improvements. She
32 said the meeting was attended by various Department heads including Electric Division,
33 Police, Engineering, Planning and Zoning, Public Works, as well as the President of the
34 Land Trust. She distributed a memo from the meeting.

35
36 Ms. O'Hare said if the Grant was awarded, this would be a three-year project. She said
37 the Conservation Commission has \$6,000 in its budget. She said dead tree removal was
38 quoted at \$1,750 and is being processed. She said the rest of the monies are to be
39 spent on invasive plant eradication.

40
41 Ms. O'Hare said a proposal involves 11 acres, around the parking area, Tessa's Trail, the
42 Butterfly Meadows, and the erratic boulder area.

43
44 **MOTION: A motion by Vice-Chair Heffernon second by Commissioner**
45 **Arsenault to purchase four "Magic Halos" to keep sparrows from entering**

1 **bluebird boxes at an approximate cost of \$25 each. The motion passed**
2 **unanimously.**
3

4 **E. Volunteer Work Program - report, K. Ryan**
5

- 6 1. "Quinnipiac's Big Event" volunteer project – Tyler Mill, Yellow
7 Trail.
8

9 Commissioner Ryan said the stone was dumped on Friday. He said the Quinnipiac Team
10 Captain confirmed there are 10 people coming for the Big Event on Saturday, April 14
11 from 10 a.m. to 1 p.m. He said he has five people who are bringing wheelbarrows and
12 the geofabric is in his garage.
13

14 Vice-Chair Heffernon handed out a statement against products manufactured by
15 Monsanto.
16

17 **F. Mowing Committee – report**

18 Vice-Chair Heffernon said the Mowing Committee met and are speaking to the farmers
19 to see if they would take over the mowing of the fields.
20

21 **G. Wallace Dam – Fishway opening April 21 11 a.m.**
22

23 **3. PUBLIC OUTREACH**

24 **A. Environmental Literacy Initiative - report, M. Heffernon.**
25

26 Vice-Chair Heffernon spoke about the Vernal Pool hike which was attended by 14
27 people. She distributed an updated Library Programs flyer. She also spoke about the
28 butterfly and compost garden at the Library.
29

30 **B. Trout Brook Valley Preserve – field trip re: management – D. Saunders –**
31 **Not taken up.**
32

33 **4. FARMLAND LEASE PROPERTIES PROGRAM - Not taken up.**
34

35 **5. OPEN SPACE PLAN UPDATE – Not taken up.**
36

37 **6. RETREAT – D. Lendler**

38 Commissioner Lendler spoke about possibly having an organizational meeting separate
39 from the monthly Conservation Commission meetings.
40

41 Ms. O'Hare said she followed up with the trespass issue on Field 3A.
42

43 Ms. O'Hare and Vice-Chair Heffernon will represent the Commission at the Town
44 Council's Budget Workshop on April 16.

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7. CORRESPONDENCE/REPORTS – Not taken up

8. NEXT MEETING – May 10, 2012

9. Adjournment

MOTION: A motion by Vice-Chair Heffernon second by Commissioner Arsenault to adjourn the meeting at 9:16 p.m. The motion passed unanimously.

Respectfully submitted,

Cynthia A. Kleist
Recording Secretary