

1 **DRAFT**

2 WALLINGFORD CONSERVATION COMMISSION

3 REGULAR MEETING

4 THURSDAY, NOVEMBER 14, 2013

5 7:00 P.M.

6 Town Hall, Basement Conference Room

7 45 South Main Street, Wallingford, CT

8 **MINUTES**

9  
10 **PRESENT:** Chairman Jeffrey Borne; Vice-Chair Mary Heffernon; Commissioners Dianne  
11 Saunders; Jim Pyskaty; Carl Arsenault; Dianne Lendler; Ken Ryan; John Lathrop; Erin O'Hare,  
12 Environmental and Natural Resources Planner; Paul Magyar P.E. Lenard Engineering;

13 **NOT PRESENT:** Commissioner Tom Pietras.

14 Vice-Chair Heffernon, acting as Chairperson, called the Meeting to order at 7:02 p.m. (Chairman  
15 Borne arrived at 7:05 p.m.)

16

17 **1. APPROVAL OF MINUTES**

18 **A. Minutes, Sept 12, 2013.**

19 On page 3, on the top of the page, Commissioner Saunders said "in the new lease in the main  
20 area, even though it is not part of the current lease" should be added in.

21 End of line 6, "FLC determined they would be out of the micromanaging business"-should read  
22 "We the Town should be out of the micromanaging business."

23 After line 13, page 3, after "mowed once a year after a certain date," add in Commissioner  
24 Arsenault's comments, "Commissioner Arsenault felt the farmer needs flexibility due to weather  
25 conditions being unpredictable. It may not be possible to mow at all in a wet year."

26 Page 3, line 19, after the words "trees be left," add "This is out of the lease area"

27 On page 3, line 20 after the word"line," add "on the lease area side of the stream."

1 End of 5<sup>th</sup> paragraph on page 3, last sentence, add action step-*"Chairman Borne will check with*  
2 *Law Dept. on this."*

3 On page 3, line 27, add "Saunders said State protocol for woodcock habitat is to leave a woody  
4 side and a clear side."

5 On page 4, line 35, after the word "located," take out "behind" and substitute "beside."

6 On page 6, under "Forest Edge Habitat," Commissioner Saunders said it is "Howard" Kilpatrick  
7 not Anthony Kilpatrick.

8 Page 6, line 14, add the word "if".

9 Page 6, line 15, after "if requested to do so," add in "this may be a good area to do so."

10 Page 6, line 16, take out "Ms. O'Hare" and add "everyone."

11 **MOTION: A motion by Commissioner Lathrop second by Commissioner Ryan to**  
12 **approve the Sept. 12, 2013 Meeting Minutes as amended.**

13 **Vote: Unanimous.**

14 Chairman Borne took the agenda in the following order and introduced Paul Magyar of Lenard  
15 Engineering.

16 **B. Fresh Meadows**

17 **1. Trails Program – preliminary layout – presentation, consultant, Lenard Engineering.**

18 Mr. Magyar said his firm was hired a few months ago to design three trails at Schoolhouse Road  
19 and Cheshire Road at the Fresh Meadows Road open space area. He said since then he has  
20 completed the survey of the proposed three areas and compiled the base map. He said these  
21 plans are preliminary and will probably change, but he presented the plans as they were at this  
22 time.

23 Mr. Magyar said the Cheshire Road Trail which runs along the southerly side of Cheshire Road,  
24 is 1,500 feet long and starts at the old Cuneo driveway. The Pond Trail originates at NE corner  
25 at the existing gravel parking lot and terminates with a wooden 8 by 8 ft. fishing pier at pond  
26 edge. He said the third phase, will be called the Butterfly Meadow Trail.

27 Mr. Magyar went over site plan with the Commission. He said there will be a new paved  
28 parking lot next to trail termination access from the Cheshire Rd, trail 8 feet wide with a 2 foot  
29 wide soft shoulder on either side of trail. He said the other two other trails will be narrower, 6  
30 feet wide, and will be a stone dust trail, no paving, just a soft surface. Mr. Magyar talked about  
31 the Cheshire Road trail. He said the entire trail is handicapped accessible with no slope steeper  
32 than 5 percent. He said in actuality, the slopes are less than 3%. He said there will be no need

1 for a railing or structures. Mr. Magyar showed a pedestrian crossing. He spoke about the  
2 seating area which will consist of five benches and two picnic tables. He is also proposing  
3 plantings near the road for screening, leaving the area open to the south and east. He said  
4 there will be a small spur of a soft trail off of Cheshire Road to access the seating facilities.

5 Mr. Magyar said one tree on the trail will probably have to be removed for grading. He said the  
6 Cheshire Road trail will end at a paved parking lot with 25 spots, including four handicapped  
7 spots, but will probably be scaled down. He said a wood railing would be installed on southerly  
8 side of parking lot because of the slope.

9 Commissioner Saunders asked about the screening in the seating area and whether it was  
10 necessary because of possible vandalism and safety issues.

11 Chairman Borne noted that if the screening is composed of hardwood trees, they have skinny  
12 trunks and will be able to be seen through.

13 Commissioner Lathrop said if the screening is eliminated the benches should also be eliminated.

14 Mr. Magyar spoke about the Pond Trail on the other side of Cheshire Road which will be  
15 composed of stone dust. He said the trail will be 250 ft. long. He spoke about the 8-foot wide  
16 paved area. He said the entire trail is underplayed by six inches of processed aggregate base.  
17 He said the stone dust on the trail will be six inches deep. He said future maintenance may  
18 require re-compaction.

19 Commissioner Saunders asked if people with wheelchairs could operate in the stone dust. Mr.  
20 Magyar said Cheshire Road trail will be compliant with the Americans with Disability Act, (ADA)  
21 code.

22 Mr. Magyar spoke about the fishing pier. He said it will be an 8 feet by 8 feet wood frame with  
23 2 x 12-foot boards on edge. He said on the top will be one foot thick five and a half foot wide  
24 Trex board and two foot high railings on sides and front. He said the top of deck will be 2 feet  
25 above water and will be handicapped accessible.

26 He noted that the Butterfly Trail and the Pond Trail are not designed to comply with the ADA  
27 code but added the steepest part of the Pond Trail is less than five percent.

28 Ms. O'Hare suggested a wooden bench be installed on one side of the pier against the railing.

29 Chairman Borne said he liked the design.

30 Commissioner Saunders asked about the possibility of installing a tiered garden to  
31 accommodate wheelchair bound people. She also asked if the Cheshire Road Trail could be  
32 eventually connected to the land trust property.

1 Ms. O'Hare said she met with Mr. Magyar and Joan Stave, ADA Co-ordinator and out of that  
2 meeting came the plan that Mr. Magyar presented tonight.

3 Ms. O'Hare also reviewed the outcome of the inter-departmental meeting that took place on  
4 Wednesday in the Mayor's Office which was attended by herself, Vice-Chair Heffernon, Mayor  
5 Dickinson, John Gawlak, Parks & Recreation Director; Henry McCully, Public Works  
6 Director; John Thompson, Town Engineer; Don Roe, Program Planner; the Risk Manager and  
7 Joan Stave, ADA Co-ordinator.

8 She said within a month, Mr. Magyar will complete the final plan and cost estimates according  
9 to the contract. She has also asked Mr. Magyar to provide a narrative.

10 Ms. O'Hare spoke about the problems with the parking at the Cuneo driveway and the problem  
11 that there was no handicapped parking. She said this was discussed at the interdepartmental  
12 meeting as unacceptable, there would have to be handicapped parking and they requested  
13 pavers for parking lot. The trail had to be 12-feet back from Cheshire Road. She said what was  
14 decided at that meeting was that all the trails would have to be the same, with no stone dust  
15 being used because the trails must accommodate two wheelchairs being able to pass each  
16 other and the three trails must be 8-feet wide with no shoulders, and must be paved with  
17 millings which is ground up road and is readily available as the cost to just pave the Cheshire  
18 Road trail would cost \$25,000.

19 Chairman Borne said he believed the millings would not be user-friendly for wheelchair users.

20 Commissioner Ryan spoke about parking at old Cuneo property which is across from some  
21 residences. He said he did not think it should be expanded because it would invite people at  
22 night.

23 Chairman Borne suggested the Commission send a letter to Mayor Dickinson relaying the  
24 Commission's thoughts on the project, including some proposed changes.

25 Ms. O'Hare said for safety reasons, there should be no crosswalk on Cheshire Rd. The entrance  
26 will be moved to the right. A one-aisle parking lot with five handicapped and five regular  
27 parking spaces is called for. Ms. O'Hare suggested an informational sign for erratic boulder.  
28 Commissioner Saunders recommended signage also be done in Braille which is ADA code.

29 Ms. O'Hare also spoke about the handicapped fishing pier design and need for railings was  
30 discussed.

31 Chairman Borne said he would go with fishing pier plan and trail as recommended by Mr.  
32 Magyar.

1 Ms. O'Hare spoke about the Girl Scout bridge and the proposed new bridge and said Mayor  
2 Dickinson and the Risk Manager do not prefer two bridges. She said the bridge must be  
3 designed to ADA code to hold the wheelchairs and people.

4 Mr. Magyar recommended a pre-fabricated shell bridge, approximately 10 to 15 feet long,  
5 constructed on two supports. He said the Girl Scout bridge will be replaced.

6 Ms. O'Hare suggested as a possible alternate, putting up a disclaimer sign for people who still  
7 want to use the Girl Scout bridge stating "no wheelchairs"

8 *Ms O'Hare will draft a letter on the Commission's behalf for Chairman Borne to review before it*  
9 *is forwarded stating that the Commission was not that enthusiastic about the millings,*  
10 *preferring stone dust in the Butterfly Meadow and the fishing trail; bituminous in the Cheshire*  
11 *Trail as opposed to millings, and that the soft shoulders are a good idea.*

12 Vice-Chair Heffernon said the plan is a great idea, but maintenance may be an issue and to not  
13 include her in the majority.

14 Ms. O'Hare said there was a \$115,000 application request for the Recreation Trails grant project  
15 which was submitted a year and a half ago. She said there has been no award as of yet. Three-  
16 years of maintenance have been built into the grant.

17 Commissioner Ryan said this is a great plan but said concerns about maintenance is well taken  
18 but not a factor yet.

19 Commissioner Saunders said people will use the trails.

## 20 **APPROVAL OF MINUTES**

### 21 **A. Minutes, Oct. 10, 2013**

22 Commissioner Saunders said that on page 2, top third paragraph, strike that "Commissioner  
23 Saunders did a site visit."

24 On page 2, bottom, under Item 2, "Footbridges", add "or after June" after the sentence "the  
25 footbridges would have to be done before March."

26 On page 3, last paragraph, second to the last line should read "in Burlington" not "Town of  
27 Burlington." Commissioner Saunders said this was DEEP property.

28 On page 5, number 4, strike second sentence "1,000 tons of processed stone."

29 Bottom of page 6, "R.O.W. for Field 5A." "Field 7A" should be stricken because it was not  
30 mowed.

1 The next sentence, on the bottom of page 6, after "right-of-way" add "but it was only partially  
2 mowed and needs to be finished."

3 On page 7 under "Mowing Quote," Commissioner Saunders asked Vice-Chair Heffernon to draw  
4 up the bid waiver list, not Ms. O'Hare.

5 **MOTION: A motion by Vice-Chair Mary Heffernon second by Commissioner Ryan to**  
6 **approve Oct 10 meeting Minutes as amended.**

7 **3. FARMLAND LEASE PROPERTIES PROGRAM**

8 **A. Farmland Lease Cycle – 2014-2018**

9 1. Bid (22 hayfields)

10 a. bid opening, Part A, Oct. 29; Part B, Nov. 14

11 Ms. O'Hare said Part A was opened on October 29 and the Ranking Committee then ranked all  
12 of the bids that came in. She said that Commissioner Saunders met with Farmland Lease  
13 Committee and they did their ranking. Ms. O'Hare said that she and Commissioner Saunders  
14 met and agreed on everything. Ms. O'Hare said the rankings were submitted to Sal Amadeo.  
15 Ms. O'Hare spoke about a bidder that was rejected for 27 reasons. Ms. O'Hare said the other  
16 bidders included Triangle A Ranch; 3-B Ranch; Kern Enterprises; Jell, LLC., dba COAG Farm  
17 which is Jim Cooke; Kondracki Farm; and Colleen Auger.

18 b. consideration of recommendations to Town Council, Nov. 26

19 Ms. O'Hare requested a recommendation of awards from the Commissioners in order to get on  
20 Town Council's November 26<sup>th</sup> meeting agenda meeting so the bids can be awarded.

21 Ms. O'Hare said for Field 2A, only two people bid and they were Triangle A Ranch and 3-B  
22 Ranch with 3B Ranch scoring higher. She said Field 2A was awarded to 3-B Ranch. Other  
23 recommended awards included: Field 2C, Jell, LLC., COAG Farms (Jim Cooke); Field 3A, 3-B  
24 Ranch; Field 4B, Jell, LLC., Jim Cooke; Field 6D, 8A, Jell LLC (Jim Cooke); Fields 7B, 7C and 7D,  
25 3-B Ranch; Field 7H, Maltby Lane, 3-B Ranch; Field 8A, COAG Farms. Ms. O'Hare said all of the  
26 fields currently leased by Gary Kondracki are recommended to be awarded to him except he  
27 failed to bid on Fields 9B and 9C and 8B. She noted that no-one bid on those fields. Ms. O'Hare  
28 said Fields 11A & 11B went to Colleen Auger.

29

30 **Motion: A motion by Commissioner Lathrop second by Commissioner Pyskaty to**  
31 **recommend to approve the awards as per the Purchasing Dept. bid results. The**  
32 **motion passed unanimously with the Commission thanking Purchasing Department.**

33

1 Ms. O'Hare passed around a copy of the letter from the Purchasing Department. The  
2 Commission also reached a consensus to re-bid the four fields in the three categories not bid on.  
3 The FLC and Ms. O'Hare will meet with Sal Amadeo to discuss.

4

5 2. Proposed bid document – Field 5A & 7A

6

7 Commissioner Saunders will work on the draft proposal and complete it by the next Meeting.

8

9 **B. Farmland Committee**

10

11 1. Monitoring Reports

12 The Commission is waiting for some of the Monitoring Reports to be turned in.

13 **C. Property issues**

14 1. Field 3A –encroachment

15 Commissioner Saunders said she went to the site on the corner of Williams Road and East  
16 Center Street, (Stonybrook), to see two homes which have cut into the field and now have a big  
17 lawn. The Engineering Dept. was requested by Ms. O'Hare to re-install boundary markers here..

18 Commissioner Lendler will do a site visit to follow-up to see if boundary markers were installed  
19 in this area.

20 Chairman Borne said this might be a good Scout project by planting trees marking the  
21 boundary. Ms. O'Hare read a November 5 memo to John Thompson, Town Engineer regarding  
22 this issue. She said the Engineering Dept. boundary markers. Ms. O'Hare said this is a zoning  
23 enforcement issue because the homeowners association open space covenant has been  
24 violated. She noted there currently is no Zoning Enforcement Officer but the Town Planner put  
25 an ad in the newspaper for the position which closed on Nov. 1.

26 2. 1390 Whirlwind Hill Rd - storage of materials by Public Works Dept.

27 Commissioner Saunders believes this area should be an open space conservation area and farm  
28 and not be used for Public Works storage other than for the road project adjacent to it (which  
29 has been completed).

30 Commissioner Saunders said all of the piles have been removed from the lawn; the area was  
31 graded, which is now starting to erode. She said a large pile of millings remain.

32 Ms. O'Hare said she was considering writing a letter to Mayor Dickinson requesting clarification  
33 of how the space in front of the yard is being used in light of the fact that some of the front  
34 yard lies within the new lease area for Field 4B.

1 Ms. O'Hare will write a letter to Mayor asking for clarification regarding the use of the space in  
2 front of barn as a Public Works storage yard.

3

### 4 **3. PROPERTY MANAGEMENT**

#### 5 **A. Tyler Mill Preserve**

- 6 1. DEP Recreational Trails Grant Program - parking lots, entranceways, and kiosks
- 7 a. Required permitting - status

8 Vice Chair Heffernon showed the site plan for the main entranceway improvements on Tyler Mill  
9 Rd/Northford Rd, which went to Planning and Zoning for approval Wednesday night. She had  
10 re-presented the application at that meeting. The plan includes the expanded parking area. She  
11 asked the Commission if they preferred the cement wheel stops or the log wheel stops. Vice-  
12 Chair Heffernon pointed out the place where the sign and the wheel stops would be located.

13 Ms. O'Hare said Roger Dann, Water and Sewer Divisions General Manager, approved the  
14 cement wheel stops and he would have to approve the log wheel stops.

15 *Vice-Chair Heffernon asked Ms. O'Hare to get the pricing list on the costs on the boulders, 18-*  
16 *wheel stops, eight 8-ft. sections of wood guard rail and 8 wood posts; one park sign and one*  
17 *handicapped parking sign list provided by the Engineering Department.*

18 Ms. O'Hare indicated cost estimates were to be provided by the Engineering Department as  
19 previously agreed.

20 The consensus of the Commission was to favor the log wheel stops.

- 21 2. Footbridges – update, D. Saunders – Not taken up
- 22 3. Forest edge Habitat Project – D. Saunders – Not taken up
- 23 a. Draft letter to DEEP – Not taken up
- 24 b. Other – Not taken up
- 25 4. Response to trail exercise stations proposal – M. Heffernon

26 Vice-Chair Heffernon said she needs to get back to Parks and Recreation about this matter. She  
27 also spoke about a Canadian man regarding fitness stations on his local trail. She said this man  
28 expressed an interest in assisting the Town in constructing these exercise stations at Tyler Mill.  
29 Vice-Chair Heffernon said she responded and noted she sent this idea to State. Rep. Mary  
30 Mushinsky telling her this idea might be better served on the Linear Trails. The Commissioners  
31 were not favor of having these exercise stations located in the Tyler Mill Preserve.

- 32 5. Pink Trail crossing- M. Heffernon



1 Vice-Chair Heffernon said the pricing has not been completed on the proposed project. The  
2 item was tabled to the December meeting

3 6. Gold Trail

4 Ms. O'Hare was directed to get Commissioner Saunders the plan for the old gold Trail.  
5

6 **C. Ferguson Woods** -signage

7 Vice-Chair Heffernon said the signs were supposed to be installed by the Traffic Division. She  
8 said she went out to the site and noticed there is a sign which says "No Motorized Vehicles."

9 At the Branford Road entrance, there are two diamond signs which say "No Motorized Vehicles."  
10 She said she had not as of yet gone to the Dibble Edge Road area to check for signage.

11 **D. 1250 Whirlwind Hill Road** - mowing – report, K. Ryan

12 Commissioner Ryan said he has not found a person with goats to graze and clear the fields  
13 at Whirlwind Hill Road.

14 Commissioner Lendler said she and people she knows have goats on their property. She  
15 noted these goats would have to be brought in at night because of coyotes.

16 Commissioner Saunders said she is working on this issue with a person who is interested in  
17 mowing the fields and will get mowing quotes.

18 **E. Boundary Marking Program** – Not taken up

19 **F. Invasive Species Eradication**

20 1 Long-term invasive species management program – update - D. Saunders

21 Commissioner Saunders passed around books on bamboo identification and management. She  
22 also submitted her Invasive Species update report dated 11/14/13 for the month of October  
23 2013. She spoke about her invasive plants species books she obtained from a former Bridgeport  
24 resident who sent her copies of the books for free from the U.S. Foresters which are now out of  
25 print. Vice-Chair Heffernon agreed to put one of the books in the Library and in the  
26 Environmental Planner's library. Vice-Chair Heffernon said she would put little placards in front  
27 of the books, designating the names of the donors.

28 Commissioner Saunders also said she spoke with Tom Corcoran. She said Caryn Rickel had  
29 given her two references of people who perform bamboo eradication and one of the people was  
30 Mr. Corcoran. She said he has done two to three years of intensive monitoring, at least twice a  
31 month to get rid of the bamboo. She said Mr. Corcoran advocated cutting down the bamboo

1 with a chain saw close to ground then feeding the tops of the bamboo through a wood  
2 shredder and then taking it all away. She said some landfills park the bamboo, dry it, and then  
3 incinerate it. The bamboo should also be covered over and smothered with heavy ml. plastic.

4 Vice-Chair Heffernon said she had contacted a neighbor regarding her bamboo plantings near  
5 Town property and is awaiting her response.

6 In her Intensive Species Update, Commissioner Saunders said the remaining invasives in the  
7 Tyler Mill Preserve bridge site, Red Black Dot Loop area, will be worked on until February in the  
8 hopes of putting in a small amount of meadow mix and/or plug plantings in the Spring. She said  
9 the Japanese knotweed at the Northford Road entrance was re-treated again. The mugwort has  
10 invaded the previously treated areas and is forming a monoculture at the entrance along the  
11 Muddy River. She said the Stewards are working on this area to remove mugwort and Japanese  
12 knotweed rhizomes from the parking areas before Public Works arrives and disturbs the soil  
13 there.

14 Commissioner Saunders noted for the record that she ordered the 10 copies of Caryn Rickel's  
15 running bamboo i.d. guide (major problem species), distributed tonight per Ms. O'Hare's  
16 instructions.

#### 17 **G. Bamboo**

18 1. Town Council Ordinance Committee Meeting, Oct. 30 re: bamboo – report.

19 Ms. O'Hare reported on the meeting which took place last week on the bamboo issue with  
20 Mayor Dickinson, Corporate Counsel Janis Small, herself and Public Works Director Henry  
21 McCully. She said they visited the bamboo growth at Beseck Meadow.

22 Vice-Chair Heffernon said she has been to two Ordinance Committee Meetings to try to  
23 convince Town Council that bamboo cannot be planted.

24 Ms. O'Hare said Public Works Director Henry McCully will take the assassin mowing machine on  
25 the Town side of the property before Christmas and in the spring. She said the Town is not  
26 planning on using chemicals. Corporate Counsel Janis Small said Public Words Director Henry  
27 McCully must inform the neighbor before this procedure begins especially in light of some  
28 encroachments identified. He will also have the Engineering Department resurvey the boundary.

29 John Lathrop spoke about new outcrop of bamboo at Lyman Hall.

30 Ms. O'Hare said Corporation Counsel Janis Small sent out a memorandum stating that the Town  
31 has no authority until an ordinance is passed and if anyone has issues send them to DEEP.

#### 32 **4. PUBLIC OUTREACH**

33 **A. FAMILY HIKE** - (in conjunction with Wallingford Library), Nov. 2 – report, M. Heffernon

1 Vice Chair Heffernon said the hike on several trails at Tyler Mill Preserve, was attended by 27  
2 people.

### 3 **5. ELECTION OF OFFICERS – Nominations**

4 Chairman Borne said the Election of Officers will take place in January and will be addressed at  
5 the December meeting.

6 Chairman Borne set a December 12 6:30 p.m. Special Meeting for the Yale student to present  
7 pollinator research on the condition that the time works for her.

8 *Ms. O'Hare will follow through.*

9 Commissioner Saunders spoke about the gate at Tyler Mill at Maltby Lane. She noted the kiosk  
10 was installed. She said someone had smashed the gate and there was an explosion. She said  
11 that Parks and Recreation Director John Gawlak had an idea and to fill in the area with concrete  
12 blocks and have the farmers use the main gate at the road. She said Mr. Gawlak will widen the  
13 gate because the opening part has four or five feet that is stationary.

14 Chairman Borne suggested Commission purchase a video camera for that area.

15 Commissioner Saunders said another idea is that once the cement blocks are installed is to turn  
16 it and have a walking path to kiosk.

17 The Commission arrived at a consensus that Mr. Gawlak initiate the project as described and  
18 that the blocks be installed on the Maltby Lane gate and Woodhouse Road. Ms.O'Hare indicated  
19 the Mayor would need to approve this use at the Preserve entrance.

20 Commissioner Saunders submitted invoices for the minutes for the following items: \$151.99 for  
21 500 copies made of the little trail maps for the hikers and kiosks ; \$11.99 for the cable for the  
22 fence; \$13.80 for leaf blower printed 8 ½ by 11 signs for the trails approved by Vice-Chair  
23 Heffernon and Commissioner Lathrop; and \$87.00 for the bamboo books.

24 Commissioner Saunders submitted the Stewards of Tyler Mill report dated October 13.

25 Vice-Chair Heffernon said the QRWA is having a public meeting for the Watershed Based Plan  
26 Stakeholders on Wednesday, December 4 from 6:00 to 8 p.m. A report on the watershed area  
27 will be presented.

### 28 **6. ROLES & RESPONSIBILITIES**

29 **A. Farmland Committee – Not taken up**

### 30 **7. OPEN SPACE PLAN UPDATE – revisions**

31 **A. Revisions: "Vision Statement", "Purpose", & "Open Space Defined" – Not taken up**

1 **8.2014 MEETING SCHEDULE - approval**

2 The Commission approved the schedule to meet the second Thursday of the month at 7 p.m. in  
3 the Town Hall basement.

4 **9. CORRESPONDENCE/REPORTS**

5 **A. Dog Park Proposal - off Quinnipiac Street – report**

6 Ms. O'Hare said there is a meeting in Mayor Dickinson's office on November 25 to discuss the  
7 proposed dog park site located between Wallace Dam and Garden Road.

8 **B. "Connecticut: Connect To Its Forests",** CT Urban Forest Confrence & Forest Forum,  
9 Oct. 30- Not taken up

10 **C. QRWA Watershed Based Plan – Stakeholders – report, M. Heffernon – Not taken up**

11 **D. US Fish & Wildlife Service, Dept. of the Interior – recently listed species, received**  
12 Oct. 22 – Not taken up

13 **E. CFPA – Annual Fund – Not taken up**

14 **F. CACIWC – "The Habitat",** newsletter, Fall 2013 –Not discussed

15 **G. SWCD "Soil & Water",** newsletter, Fall 2013 – Not discussed

16 **H. Snapping turtle regulations, D. Saunders – Not discussed**

17 **I. CACIWC Environmental Conference, Courtyard by Marriott Cromwell, Cromwell, CT**  
18 Nov. 16, 9 a.m. to 3:30 p.m.

19 Chairman Borne reminded the Commission of this conference.

20 **7. NEXT MEETING - December 12, 2013**

21 **8. ADJOURNMENT**

22

23 **MOTION: A motion by Vice-Chair Heffernon second by Commissioner Pyskaty to end**  
24 **the meeting at 10:13 p.m. The motion passed unanimously.**

25

26 Respectfully submitted,

27 Cynthia A. Kleist

28 Recording Secretary

29

30

31