

**CHARTER REVISION COMMISSION  
Town of Wallingford**

**Regular Meeting  
February 9, 2009**

A Regular Meeting of the Wallingford Charter Revision Commission was held on Monday, February 9, 2009, at the Wallingford Town Hall, Room 315, Wallingford, Connecticut.

Seated from the Commission was Suzanne Wright – Vice Chair, Debbie Gross, Kate Wall, Hank Toman, Ray Rys, Ray Lilley, Robert Applegate, and Recording Secretary Sonja Vining  
Absent: Jeffrey Knickerbocker, Vincent Cervoni

Vice Chair Wright called the meeting to order at 7:02 p.m.

**1. PUBLIC COMMENT:**

**Bob Gross**, Longhill Road, questioned the meaning of “neglect of official duty” on page four of the Charter. He asked what criteria are established for non attendance.

**Wes Lubee** stated that it would be worthwhile to have something in the Charter as a guideline for a Chairperson to handle an appointed Member who does not attend meetings of their Board or Commission. He indicated that the Pension Commission has one member who has been appointed and never attended a meeting. Mr. Lubee stated that he does not feel that the term of the BOE Members should be extended.

**2. APPROVAL OF MINUTES:**

January 26, 2009 - Regular Meeting

Ms. Wall made a correction to page one and page six. She made a motion to approve the Minutes of the January 26, 2008 – Regular Meeting as amended. The motion was seconded by Mr. Lilley and passed.

**3. LAND USE AND DEVELOPMENT SECTION:**

Attorney Small provided a draft for a Land Use and Development Chapter to be included in the Charter. She referred to her memo dated February 9, 2009. (Attachment I) She stated that the draft is not quite finished and asked for more input from the Commission. There was discussion about whether the membership of the commissions should be included in the Charter or just in an ordinance. Attorney Small will look into the number of alternates on each commission and revise her draft for the next meeting.

The Environmental Planner position was discussed and who should be responsible for appointing and supervising that position.

**MR. RYS:**                    **MOTION THAT THE MAYOR APPOINTS THE ENVIRONMENTAL PLANNER AND SUPERVISES THE POSITION.**

**MS. WALL:**                **SECOND**

The Commission discussed the motion.

**MS. WALL:**                **MOTION TO POSTPONE A DECISION ON THIS ISSUE UNTIL THE LEGAL DEPARTMENT CAN REPORT BACK TO THE COMMISSION.**

**MR. RYS:**                    **SECOND**

**VOTE:**                        **UNANIMOUS**

The Commission discussed the Charter including the membership of the different commissions.

**MR. APPLGATE:** **MOTION TO HAVE THE LEGAL DEPARTMENT DRAFT LANGUAGE FOR THE IWWC, ZBA, P&Z AND ECONOMIC DEVELOPMENT REGARDING HAVING THE MEMBERSHIP SET BY ORDINANCE AND NOT TO BE INCLUDED IN THE CHARTER.**

**MS. WALL:**                **SECOND**

**VOTE:**                        **UNANIMOUS**

#### **4. IMPROVEMENT TO FIRE MARSHAL SECTION:**

Attorney Small reviewed her memo dated February 9, 2009 (Attachment I). She drafted a new fire department section.

**MS. WALL:**                **MOTION THAT THE COMMISSION ADOPTS THE DRAFT FROM JANIS SMALL DATED FEBRUARY 9, 2009 TO REPLACE THE EXISTING SECTION 3 & 4 FROM CHAPTER X.**

**MR. APPLGATE:** **SECOND**

**VOTE:**                        **UNANIMOUS**

**5. STATUTES REGARDING BOARD OF EDUCATION AND APPOINTMENTS:**

Attorney Small reviewed her findings regarding appointing BOE members. She will do more research and report back to the Commission at the next meeting.

**6. POSSIBLE REVISIONS TO PUBLIC HEALTH SECTION:**

Attorney Small reviewed her draft included in her memo (Attachment I).

**MS. WALL:**                    **MOTION THAT SECTION 2, DEPARTMENT OF HEALTH, SECOND PARAGRAPH OF ATTACHMENT I READ “THERE SHALL BE A BOARD OF HEALTH WHICH SHALL CONVENE AS NEEDED AND SHALL TAKE COGNIZANCE OF ALL MATTERS PERTAINING TO THE HEALTH OF THE PEOPLE OF WALLINGFORD, AND, AS NECESSARY, ADVISE THE MAYOR, IN THE ABSENCE OF THE DIRECTOR, OF THE HEALTH CONDITIONS IN TOWN, AND OF THE ACTIVITIES AND NEEDS OF THE DEPARTMENT. THE BOARD OF HEALTH SHALL BE ESTABLISHED BY ORDINANCE.**

**MR. APPELATE:** **SECOND**

**VOTE:**                    **UNANIMOUS**

**MS. WALL:**                    **MOTION THAT CHAPTER XI, SECTION 2 BE REPLACE WITH THE REVISED DRAFT DATED FEBRUARY 9, 2009 FROM JANIS SMALL (ATTACHMENT I).**

**MR. APPELATE:** **SECOND**

**VOTE:**                    **UNANIMOUS**

**7. POSSIBLE REVISIONS TO PERSONNEL SECTION:**

Attorney Small reviewed her draft for Chapter XIII, Section 1A (Attachment I). The Commission discussed the draft.

**MS. WALL:**                    **MOTION THAT CHAPTER XIII, SECTION 1A BE REPLACED WITH THE DRAFT FROM ATTORNEY SMALL DATED FEBRUARY 9, 2009 (ATTACHMENT I).**

**MR. APPELATE:** **SECOND**

**VOTE:                      UNANIMOUS**

Attorney Small will continue to review and work on the remainder of Chapter XIII and report to the Commission at the next meeting.

**8. REFERENCES TO BONDS:**

Attorney Small will review Chapter XIII, Section 1D where bonds are mentioned. The Commission previously deleted Chapter XIII, Section 5 from the Charter.

**9. POSSIBLE REVISION TO PERSONNEL AND PENSION APPEAL BOARDS:**

Attorney Small will do further research on this section regarding the membership and will report back at the next meeting.

There was discussion of Chapter XIII, Section 6 and if it really needs to be in the Charter. Attorney Small will report next meeting.

**10. ADJOURNMENT**

Mr. Lilley made a motion to adjourn. The motion was seconded by Mr. Rys and passed unanimously.

The meeting adjourned at approximately 8:35 p.m.

Respectfully submitted,

Sonja Vining  
Recording Secretary  
Town of Wallingford  
Charter Revision Commission  
February 9, 2009