

December 18, 2008

TO: Members of the Economic Development Commission
FROM: Donald W. Roe, Economic Development Coordinator
SUBJECT: Meeting – Monday, **January 5, 2009, 6:30 p.m., Rm. 315**, Town Hall

There will be a meeting of the Economic Development Commission at the above-mentioned time and place. The agenda is listed below:

1. Approval of Minutes dated December 1, 2008 (***Attachment 1***)
2. Election of Officers
3. Review of Expenditure Report 08-09 (***Attachment 2***)
4. Marketing/Staff Reports – November and December
5. Update on Downtown
6. Subcommittee Reports
 - P&Z Liaison
 - Discussion re: PZC Workshop on December 15, 2008
 - Retention/Incentives
 - Marketing
 - Discussion re: 2009-10 budget
7. Regional Matters
 - Regional Growth Partnership
 - Quinnipiac Chamber of Commerce
 - Workforce Alliance

Please let me know if you are unable to attend.

Dates to Remember

c: William W. Dickinson, Jr., Mayor	1/5/09 – P&Z Liaison Subc. @ 6 p.m.
Doreen DeSarro, Business Recruiter	1/8/09 – Bus. Ret. Subc. @ 11 a.m., Mayor's Conf. Room
Rick Myers, WCI	1/16/09 – Mayor's State of the Town @ 12, Ashlar Vill.
Robin Wilson, Chamber of Commerce	1/20/09 – Marketing Subc. @ 10 a.m., Mayor's Conf. Room
Town Council (1 + e-mail)	
Town Clerk's Office (for posting)	
GATV (disk)	
Newspaper files (faxed)	