

October 28, 2008

TO: Members of the Economic Development Commission
FROM: Donald W. Roe, Economic Development Coordinator
SUBJECT: Meeting – Monday, **November 3, 2008**, 6:30 p.m., **Rm. 315**, Town Hall

There will be a meeting of the Economic Development Commission at the above-mentioned time and place. The agenda is listed below:

1. Approval of Minutes dated October 6, 2008 (***Attachment 1***)
2. Review of Expenditure Report 08-09 (***Attachment 2***)
3. Marketing/Staff Reports – October
4. Subcommittee Reports
 - P&Z Liaison
 - Retention/Incentives
 - Marketing
5. Update on Downtown
6. Regional Matters
 - Regional Growth Partnership
 - Update on SCRCOG Regional Economic Development Web Portal
 - Quinnipiac Chamber of Commerce
 - Workforce Alliance
7. Discussion and Possible Action on Rescheduling the December 1, 2008 Meeting.

Please let me know if you are unable to attend.

Dates to Remember

c: William W. Dickinson, Jr., Mayor	11/3 – P&Z Liaison Subc @ 6:00 p.m., Rm. 315
Doreen DeSarro, Business Recruiter	11/12 – Marketing Subc. @ 10 a.m., Mayor's Conf. Room
Rick Myers, WCI	11/19 – Bus. Ret. Subc. @ 11 a.m., Mayor's Conf. Room
Robin Wilson, Chamber of Commerce	12/1 – QCofC Holiday Party @ 5:30 p.m., Holiday Inn, No. H.
Town Council (1 + e-mail)	12/1 – EDC Meeting @ 6:30 p.m., Rm. 315
Town Clerk's Office (for posting)	
GATV (disk)	
Newspaper files (faxed)	