

November 29, 2011

TO: Members of the Economic Development Commission
FROM: Donald W. Roe, Economic Development Coordinator
SUBJECT: Regular Meeting – Monday, **December 5, 2011, 6:30 p.m., Rm. 315**, Town Hall

There will be a Regular Meeting of the Economic Development Commission at the above-mentioned time and place. Please let me know if you are unable to attend. The agenda is listed below:

1. Approval of Minutes, dated November 7, 2011 (**Attach. 1**)
2. Review of October Expenditure Report 2011-12 (**Attach. 2**)
3. Staff Report – November
4. Review and Possible Action on 2012 Meeting Schedules for the EDC and its Subcommittees (**Attach. 3**)
5. Subcommittee Reports
 - Marketing
 - P&Z Liaison
 - Retention/Incentives
6. Regional Matters
 - Central CT Alliance for Economic Development
 - Quinnipiac Chamber of Commerce
 - REX
 - Workforce Alliance
7. Community Involvement

Dates to Remember

C:	12/5 – QCC Holiday Party @ 5:30, Villa Capri
William W. Dickinson, Jr., Mayor	12/5 – PZL Subc Mtg @ 6 pm, Rm 315 CANCELLED
Doreen DeSarro, Bus. Recruiter	12/6 – Ribbon Cutting @ 10 am, Burns & McDonnell
Linda Bush, Planning & Zoning	12/7 – Celebrate CT @ 4:30 pm, Bushnell
Liz Landow, WCI	12/8 – R&I Subc Mtg @ 3 pm, Rm 315
Robin Wilson, Chamber of Commerce	12/14 – Mktg Subc @ 10:45 am, Mayor's Conf Rm
Town Council and Office	1/9/12 – Reinventing CT @ 8:30 am, Sheraton Four Points, Meriden
Town Clerk's Office (for posting)	1/9 – PZL Subc Mtg @ 6 pm, Rm. 315
Newspapers (faxed)	1/9 – EDC Mtg @ 6:30 pm, Rm. 315
Website	1/11 – Mktg Subc Mtg @ 10:45 am, Mayor's Conf Rm (TENTATIVE)
	1/12 – R/I Subc Mtg @ 3 pm, Rm 315 (TENTATIVE)
	1/20 – State of the Town @ 12 pm, Ashlar Village

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.