

January 28, 2016

TO: Members of the Economic Development Commission
FROM: Donald W. Roe, Economic Development Coordinator
SUBJECT: Regular Meeting – **Monday, February 1, 2016, 6:30 p.m., Rm. 315**, Town Hall

There will be a Regular Meeting of the Economic Development Commission at the above-mentioned time and place. **Please let me know if you are unable to attend.** The agenda is listed below:

1. Presentation by and discussion with Mr. John Orsini
2. Election of Officers **(Vote: Motion to Table)**
3. Discussion and possible action on Regular Meeting Minutes dated January 4, 2016 **(Attach.) (Vote)**
4. Review of monthly Expenditure Report **(Attach.)**
5. Committee reports
 - Marketing
 - Follow up on GIS
 - Follow up on “elevator” speech
 - Next meeting – February 3
 - P&Z Liaison
 - Update on: Plan of Conservation & Development
 - Discussion re: Downtown
 - Next meeting
 - Retention/Incentives
 - Update on Bristol-Myers Squibb
 - Update on cluster meetings
 - Next meeting
6. Discussion on local vendor preference (Tabled: January 4, 2016)
7. Chairman’s report
 - Follow-up on Mayor’s State of the Town
8. Staff reports/regional matters
9. Dates to remember
10. Community involvement

c: William W. Dickinson, Jr., Mayor
Tim Ryan, Economic Dev. Specialist
Kacie Costello, Town Planner
Town Clerk’s Office (for posting)
Newspapers (faxed)
ec: Town Council and Office
Dee Prior Nesti, QCofC
Liz Landow, WCI
J. Farrell, Jr.
Richard McHugh
Website and GTV

Dates to Remember

2/3	– Mktg Comm, 10:45 am, Rm 205
2/16	- Governor’s Ec. Dev. Forum, 9:30 am–4 pm, Rentschler Field, Htfd
3/7	– EDC Mtg, 6:30 pm, Rm 315
3/9	– CT Business Day, 9:30-12, LOB
3/14	– US Dept. of Commerce “Celebrating Wallingford” breakfast, 7:30-9:30 am, Choate Rosemary Hall Ruutz-Rees Commons

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.