

March 31, 2016

TO: Members of the Economic Development Commission
FROM: Donald W. Roe, Economic Development Coordinator
SUBJECT: Regular Meeting – **Monday, April 4, 2016, 6:30 p.m., Rm. 315**, Town Hall

There will be a Regular Meeting of the Economic Development Commission at the above-mentioned time and place. **Please let me know if you are unable to attend.** The agenda is listed below:

1. Election of Officers **(Tabled)**
2. Discussion and possible action on Regular Meeting Minutes dated March 7, 2016 *(Attach.)* **(Vote)**
3. Review of monthly Expenditure Report
4. Committee reports
 - Marketing
 - Update re: alternates for Commission
 - Discussion re: 30 second “commercial”
 - Discussion re: CERC municipal training event
 - HBJ electronic campaign
 - GIS
 - **Next meeting: April 13**
 - P&Z Liaison
 - Review and possible action on draft letter of support **(Vote)**
 - Update on Plan of Cons. & Dev.
 - Discussion re: Downtown
 - Update on TOD
 - **Next meeting**
 - Retention/Incentives
 - Update on Bristol-Myers Squibb
 - Discussion re: key accounts program and visitation program
 - Discussion re: Incentive programs - Manufacturers, I-5, Downtown, Other
 - **Next meeting**
5. Discussion/preparation for Town Council Budget Workshop with EDC
6. Chairman’s report
7. Staff reports/regional matters
8. Dates to remember
9. Community involvement

c: William W. Dickinson, Jr., Mayor
Tim Ryan, Economic Dev. Specialist
Kacie Costello, Town Planner
Town Clerk’s Office (for posting)
Newspapers (faxed)
ec: Town Council and Office
Dee Prior Nesti, QCofC
Liz Landow, WCI
J. Farrell, Jr.
Richard McHugh
Website and GTV

Dates to Remember

- 4/7 – TC Public Hearing: Budgets
- 4/13 – Mktg Comm, 10:45 am, Room 205
- 4/18 – TC Budget Workshop with EDC**
- 4/28 – QCofC The Big Score, 3-7 pm, NoH Best Western
- 5/2 – EDC Mtg, 6:30 pm, Rm 315
- 5/4 – Restaurant Hop
- 5/25 – CERC Municipal Training Event, 5-7 pm

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.