

**Wallingford Parks & Recreation Department  
Parks & Recreation Commission  
Meeting Minutes January 9, 2013**

**Recreation Commission Members Present:**

Dave Gelo, Mike Savenelli, Roz Gallagher, Jason Michael

**Recreation Department Staff Present:**

John Gawlak CPRP Director Parks & Recreation

**Recording Secretary:**

Joanne Vass

**Opening Remarks:**

Dave Gelo called the meeting to order @ 8:07 AM.

**Minutes:**

Dave asked for a motion to accept the December meeting minutes. Mike Savenelli made the motion, which was seconded by Roz Gallagher.

**Old Business:**

Smoking signage at ball fields: John received quotes for project. Short discussion ensued. Decision was made to select lowest quote for the signs.

Dog Park: Discussion of additional possible sites took place. Garden Road still prime choice of Rec Commission. Other uses for Garden Road property also discussed. (Conservation Commission meeting tomorrow-may have alternate properties to explore). Will set up meeting with Mayor to discuss.

Wallace Park: Next step in project is to meet with Mayor for final review and request to be put on Council Agenda. John will be taking photos and gathering fencing and irrigation quotes. Hoping to get on Council Agenda in February (first meeting if possible). Short discussion took place re: additional signage (letters on wrought iron archway?) Will meet with Steve Palermo (DPW) re: placement of benches.

High School Concession Stands: Jason spoke to Risk Manager. John will be meeting with Supt. of schools on January 28 re: plans to use Dag & Sheehan fields for relocation of baseball programs eventually displaced because of GLL Softball moving from Gaylord will have to be relocated at Pragemann. He will discuss concession at that time also.

Allegheny Ludlum Property: John plans to meet with Glen Deming (plant manager) shortly. Need to research history of area. Will keep commissioners posted on the idea to expand the boundaries of the West Side Eagles Memorial Park.

Commission By-Laws: Brief discussion took place. Mike will send current copy to John who will forward to Law Dept. for review.

**New Business:**

League Informational Audit Meetings: All have been completed. Office staff is working on information to format into single document. The goal is to create a "best practices guide" and to follow up with all leagues.

**Director's Notes: (See attached submittal)**

Vets Park Operational and Safety Enhancements: Wallingford LL and Soccer meeting tomorrow @ 4:00PM re: parking issues at Vets that we need to avoid.

John discussed with Commissioners Girl's Little League softball plan to propose a replacement building (and other user groups). Will get more copies of design – needs approval from State.

Pragemann Fields 5&6 new backstops: Lengthy discussion ensued re: recent bid award.

2013-2014 Budget: John discussed various capital items and information deadlines. Hoping to have Viet Nam Vets Soccer field 5 done in Fall of 2013.

Pragemann open area: Athletic field light quote is approx. \$40-50 thousand for area to create a needed multi-use practice venue once backstops are completed for Pragemann 5/6. John is looking to accumulate enough endowment funds to pursue project.

Emergency Protocols: We have recently gone through all rooms to check intercoms. Phones in rooms are able to dial 9-911 directly or dial "52" so that intercom type messages can be heard throughout the building. System to be checked monthly. Also discussed possibility of installing door in center hallway to close off pre-school area. Waiting to receive B.O.E. lockdown school policies to review before incorporating plans here.

Flooring Exit 15: Construction began Monday, January 7. Hoping to have completed in time for new Health & Fitness session.

Flooring Exit 16: Scheduled to be repaired March 11-17.

Spring Brochure: Final edit to printer tomorrow, January 10. Still on schedule to arrive in homes week of January 21.

Pool Tags: Started discussion with office staff. Hoping to use new management software system if possible. Will need back up plan if not ready for use.

John passed out flyer from Mayor's office: "Mindset Masters" for Commission to review.

**Next Meeting:**

The next Recreation Commission meeting will be held on Wednesday February 13, 2013 @ 8:00AM at the Recreation Dept. Dave will E-mail all commissioners as a reminder of next meeting date. He will also Fax or E-mail copy of agenda to Town Clerk's office and Commission Secretary directly.

**Adjournment:**

Dave Gelo made a motion to adjourn the meeting. Mike seconded the motion. The meeting was adjourned at 9:40AM.

Respectfully submitted,

Joanne Vass, recording secretary