

**Wallingford Parks & Recreation Department  
Parks & Recreation Commission  
Meeting Minutes December 12, 2012**

**Recreation Commission Members Present:**

Dave Gelo, Mike Savenelli, Phylis Murray, Jason Michael

**Recreation Department Staff Present:**

John Gawlak CPRP Director Parks & Recreation

**Guests:**

Resident Bill Comerford with video camera

**Recording Secretary:**

Joanne Vass

**Opening Remarks:**

Dave Gelo called the meeting to order @ 8:05 AM.

**Minutes:**

Dave asked for a motion to accept the November meeting minutes. Mike Savenelli made the motion, which was seconded by Jason Michael.

**Old Business:**

Smoking signage at ball fields: Dave Gelo got quote of \$18 each for 8"x12", black on white signs. Short discussion ensued. Dave made a motion to order 36 signs now for use in Spring. Mike seconded the motion. All were in favor.

Dog Park: John distributed latest copy of Dog Park Proposal. After a lengthy discussion, it was voted to table the project for now and revisit possible additional locations, with Garden Road the favored site of the Commission at this point.

Wallace Park: Next step in project is to meet with Mayor for final review and request to be put on Council Agenda. Commission voted to replace 6 benches that were removed, then possibly add more as legacy portion of parks develops (using Fishbein Park monument as prototype). Commissioners plan to meet with Steve Palermo (DPW) re: placement of benches. Mike is working with Garden Club-will submit letter to editor as Wallingford citizen re: invitation to get volunteers for project. Striving for decorative look with low maintenance.

**New Business:**

League Informational Audit Meetings: Very informative. John distributed the informational audit forms used for each league. More collaboration between leagues could be beneficial-suggestion of informal roundtable discussions. A brief discussion took place re: commission policies as supplement to league rules. John will give out copies of meeting information. The goal was to create a "best practices".

Concession Stands: Jason working on topic: need policy for universal use of Board of Ed. Concession Stands-will meet with Risk Manager re: direction, use, types of equipment.

Alleghany Property: Received Mayoral approval to get intent of owners. Property in question is size of 2 football fields- could be very beneficial as supplementary field usage. John will contact Alleghany in PA if he does not hear back from their attys.

**Director's Notes: (See attached submittal)**

Vets Park Operational and Safety Enhancements: 2010 plan includes traffic circle, expanding culvert for 2 cars, and adding 40 parking stalls to existing upper lot. John met with Vin Mascia- application is going up to State of CT this week. John will meet with Mayor to discuss funding.

Pragemann 5/6 new backstops: A walk-thru was held yesterday. Project to be funded from Pragemann Endowment Fund. Public Bid opening first week of January.

Pragemann Concession: Scott Weborg (GLLSOW President) submitted league wishes to Park & Rec Commission for the new concession and shed and have been fundraising for the project. Commissioners discussed preliminary plans in detail and determined a need to stress universal use. Will review with Engineering and DPW and start process of developing an application to State Dept. of Public Health. Engineering has suggested going to Hartford to sit with representatives from Dept. of Public Health and discuss plan in January.

Recreation Management Software: The Mayor has approved a web hosted solution. Contract language is now being worked on with Law Dept. John discussed program capabilities and costs. Still ironing out email plan.

YLL field light proposal: John has sent follow up letter to abutters expressing regret over loss of funding for lighting project.

Flooring Exit 16: Short discussion by commissioners of damages and options for repair.

Flooring Exit 15: Will be replaced early to mid-January 1/7/13-1/18/13. Classes have been moved or postponed for the first week of Health & Fitness classes.

**Next Meeting:**

The next Recreation Commission meeting will be held on Wednesday January 9, 2013 @ 8:00AM at the Recreation Dept. Dave will E-mail all commissioners as a reminder of next meeting date. He will also Fax or E-mail copy of agenda to Town Clerk's office directly.

**Adjournment:**

Dave Gelo made a motion to adjourn the meeting. Phylis seconded the motion. The meeting was adjourned at 9:45AM.

Respectfully submitted,

Joanne Vass, recording secretary