

**SCHOOL ROOF BUILDING COMMITTEE JOINT
MEETING WITH THE WALLINGFORD BOARD OF EDUCATION
JANUARY 19, 2012
MINUTES**

A joint meeting of the Wallingford School Roof Building Committee and the Wallingford Board of Education was held on Thursday, January 19, 2012 in the Drama Lecture Room at Mark T. Sheehan High School, Wallingford, Connecticut.

Seated from the Roofing Committee were: Chairman Mike Brodinsky, Vice Chairman Laurence Zabrowski, Tim Keogh, John Lynch, Chris Pisani, Mark Deptula, Robert Prentice, and Rob Croston.

Also present was Owner's Representative Eugene Torone, S/L/A/M Collaborative Construction Services, Superintendent Dr. Sal Menzo, Dave Stein, Silver/Petrucci & Assoc., and Recording Secretary Sonja Vining.

Absent was: JP Venoit

Seated from the Board of Education were: Chairperson Roxane McKay, Joe Marrone, Michael Brooder, Kathy Castelli, Patrick Reynolds, Chet Miller, Michael Votto, Christine Mansfield.

Chairperson McKay called the Board of Education meeting to order at 6:30 p.m.
Chairman Brodinsky called the Roofing Committee meeting to order at 6:30 p.m.

**Mr. Brooder made a motion that the Board of Education go into Executive Session pursuant to Connecticut General Statutes §1-225, §1-200 (6)(E) and §1-210 (b)(7) to discuss estimates and evaluations for construction contracts relating to the school roof projects and solar installation projects at: Dag Hammarskjold Middle School, Mark T. Sheehan High School, Everts C. Stevens Elementary School, James H. Moran Middle School, and Lyman Hall High School.
The motion was seconded by Ms. Mansfield and passed unanimously.**

**Mr. Prentice made a motion that the Roofing Committee go into Executive Session pursuant to Connecticut General Statutes §1-225, §1-200 (6)(E) and §1-210 (b)(7) to discuss estimates and evaluations for construction contracts relating to the school roof projects and solar installation projects at: Dag Hammarskjold Middle School, Mark T. Sheehan High School, Everts C. Stevens Elementary School, James H. Moran Middle School, and Lyman Hall High School.
The motion was seconded by Mr. Lynch and passed unanimously.**

At approximately 6:40 p.m. the Board of Education and the Roofing Committee went into Executive Session.

**Mr. Prentice made a motion to come out of Executive Session and resume a regular meeting of the Roofing Committee.
The motion was seconded by Mr. Zabrowski and passed unanimously.**

Mr. Votto made a motion to come out of Executive Session and resume a regular Board of Education meeting.

The motion was seconded by Mr. Marrone and passed unanimously.

At approximately 7:02 the regular meeting resumed.

Mr. Stein made a very brief presentation, touching on the warrantee issue, solar panels, and 3-ply versus 2-ply systems. He stated that the 3-ply system would give the Town a 25 year warrantee for labor and material. All of the roofs will have a ½ inch per foot pitch where currently there is virtually no pitch whatsoever. There will be some reworking of roof drains in all of the schools. There will also be secondary overflow drains that currently are not there.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Everts C. Stevens Elementary School, project # TMP-148-WMRS.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Dag Hammarskjold Middle School, project # TMP-148-JQTN.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at James H. Moran Middle School, project #TMP-148-LMHP.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Lyman Hall High School, project #TMP-148-JGZT.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote..

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Mark T. Sheehan High School, project #TMP-148-ZMJX.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Dag Hammarskjold Middle School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for a solar installation project at James H. Moran Middle School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Lyman Hall High School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Prentice made a motion that the Roofing Committee approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Mark T. Sheehan High School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Mr. Zabrowski and passed unanimously by a roll call vote.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Everts C. Stevens Elementary School, project # TMP-148-WMRS.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Dag Hammarskjold Middle School, project # TMP-148-JQTN.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at James H. Moran Middle School, project #TMP-148-LMHP.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Lyman Hall High School, project #TMP-148-JGZT.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for the roof replacement project at Mark T. Sheehan High School, project #TMP-148-ZMJX.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Dag Hammarskjold Middle School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for a solar installation project at James H. Moran Middle School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Lyman Hall High School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Brooder made a motion that the Board of Education approve the construction documents, specifications, and detailed cost estimate for a solar installation project at Mark T. Sheehan High School. The BSF project number for this project has not yet been assigned.

The motion was seconded by Ms. Mansfield. The vote was Marrone – yes, Miller – no, Mansfield – yes, Brooder - yes, Castelli - yes, Reynolds – yes, Votto – yes, McKay – yes. The motion passed 7 to 1.

Mr. Zabrowski made a motion to authorize the Chairman of the School Roof Building Committee (Mike Brodinsky) to execute such documents as may be necessary and appropriate to comply with BSF requirements.

The motion was seconded by Mr. Prentice and passed unanimously by a roll call vote.

Mr. Brooder made a motion to authorize the Chairperson of the Board of Education (Roxane McKay) to execute such documents as may be necessary and appropriate to comply with BSF requirements.

The motion was seconded by Ms. Mansfield and passed unanimously by a roll call vote.

The joint meeting of the Board of Education and the Roofing Committee ended at 7:41 p.m. The Roofing Committee continued with a regular meeting.

Chairman Brodinsky stated that there is a meeting with the State for the PCT on the 31st of January.

Chairman Brodinsky stated that he met with the Law Department and Purchasing Department and was told that they would have some documents prepared for the next meeting for the Committee to review. The Committee is looking for a draft of bid specifications and contracts to review and discuss. Chairman Brodinsky was told by the Purchasing Department that the State has a list of approved bidders and that would be forwarded to the Chairman.

Mr. Torone suggested that there be a meeting with the Law Department prior to the completion date to be sure that they understand what should be included in those documents. He wants to be sure that the documents are what the Committee is looking for. He doesn't want to see the process get held up if the Committee decides they need time to review it and then it has to go back to have changes made. Chairman Brodinsky stated that he would be checking in with Legal periodically between now and the next meeting to be sure that they are on track. He suggested that the Law Department could be invited to the next meeting. The Committee unanimously agreed that the Law Department be invited to the next meeting.

Approval of Minutes – January 5, 2012
No discussed.

Mr. Prentice made a motion to adjourn. The motion was seconded by Mr. Zabrowski and passed unanimously. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Sonja Vining
Recording Secretary
School Roof Building Committee